

A

ABILITY n. the skill or talent to do or perform sth successfully | abilitate, talent, aptitudine

V: acquire, affect, appraise, appreciate, assess, demonstrate, doubt, develop, encourage, evaluate, foster, hamper, have, hinder, impair, impede, lack, limit, lose, lower, measure, over/underrate, possess, question, recognise, reduce, retain, show, underestimate, undermine, use ~

A: academic, administrative, apparent, artistic, average, competitive, creative, decision-making, earning, entrepreneurial, exceptional, executive, fund-raising, great, inferior, inherent, innate, innovative, language, latent, leadership, learning, legal, managerial, marked, mental, moderate, natural, outstanding, physical, proven, remarkable, striking, superior, uncanny, unique, working ~

P: ~ to assert oneself, to communicate well, to invest, to lead, to manage change, to meet financial obligations, to (re)pay, to perform tasks, to trade freely, to work under pressure, to work in a team; test of ~ies

ABSENTEE n. a person who is not at a place where they were expected to be | persoană absentă

A: conspicuous, notable ~

P: ~ boss, employee, landlord, level, MP, procedure, rate, record, vote

ABSENTEEISM n. frequent absence from work or some other place, esp. without good reason | absenteism, lipsă nejustificată de la serviciu

V: avoid, bring ~ under control, combat, curb, cut, deal with, estimate, halve, measure, prevent, reduce ~

V: ~ came down, decreased, diminished, dropped, fell, increased, is attributable/due to, is on the increase, remained steady, rose, went up

A: alarming, decreased, employee, excessive, high, increasing, low, persistent, reduced, reported, sickness, unnecessary, work ~

P: ~ policy, procedure; ~ at work; ~ in the workplace; ~ from work; amount, case, cause, control, costs, high/low degree, level, rate of ~

ACCEPT v. 1. to take, or agree to receive, sth offered **2.** to agree to, to say yes to an offer, proposal, suggestion, invitation, price, etc. | 1. accepta
2. a fi de acord

I. (take/receive)

eagerly, gladly, graciously, gratefully, reluctantly, willingly accept

A

*be glad to, be happy to, be reluctant to, be unable to, be unwilling to accept
accept sth from sb*

2. (agree/admit)

*blindly, happily, fully, grudgingly, readily, uncritically, unquestioningly accept
be forced to, be happy to, be prepared to, be ready to, be reluctant to, be unable to, be
unwilling to, be willing to accept*

learn to, refuse to have no choice but to accept

can/cannot, will/will not accept

it is commonly/generally/universally/widely accepted

accept sth at face value

*accept advice, amendment, apology, application, appointment, argument, arrangement,
assertion, assignment, assurance, authority, award, bet, bid, blame, booking, bribe,
(credit) card, challenge, charity, cheque, claim, commission, compensation, compromise,
condition, congratulations, consequence, counsel, criticism, cut, deal, defeat, definition,
delivery, diploma, doctrine, dogma, donation, employment, excuse, existence,
explanation, fact, fate, fault, favour, gift, guideline, help, honour, hospitality, idea,
immigrant, implication, importance, inevitability, input, instruction, invitation, job,
liability, lift, limit, limitation, logic, manuscript, mediation, money, motion, need,
nomination, notion, offer, offering, package, payment, penalty, petition, plea, point of
view, position, possibility, prize, proposal, proposition, punishment, quotation, quote,
reality, reasoning, rebuke, recommendation, reduction, redundancy, reform, refugee,
refusal, registration, report, request, reservation, resignation, responsibility, restriction,
risk, role, rule, settlement, situation, submission, suggestion, surrender, teaching, tender,
term, thanks, theory, thesis, treatment, treaty, truth, ultimatum, validity, verdict, view,
wage, wisdom*

ACCEPTANCE n. 1. willingness to receive; written or verbal agreement of conditions, a deal, delivery, price, proposal, etc.
2. a formal agreement by a debtor to pay a draft or bill of exchange when it becomes payable

1. acceptare (a unor condiții, livrare, preț, etc.)
2. acceptul trasului de a plăti suma înscrisă pe o trată

1. (agreement)

V: *achieve, advise against, announce, confirm, encourage, exhibit, find, forbid, gain, give, guarantee, increase, indicate, meet with, reach, receive, recommend, refuse, require, resign, seek, signify, struggle for, win ~*

A: *apparent, blind, broad, (un)conditional, consumer, cultural, customer, consumer, definite, early, enthusiastic, eventual, formal, full, general, gradual, grateful, greater, growing, grudging, guaranteed, immediate, implicit, increasing, mainstream, market, official, partial, passive, plucky, prompt, public, ready, reluctant, social, societal, stoic(al), tacit, total, uncomplaining, uncritical, universal, unquestioning, unwilling, user, virtual, wholehearted, wide, widespread ~*

P: *~ of sth; degree, level, message, pinnacle, record of ~; ~ address, letter, speech; ~ among*

2. (formal agreement)

V: *acknowledge, advise of, confirm, give, present for, receive, refuse ~*

A: *bank, blank, clean, collateral, (un)covered, general, guaranteed, (un)qualified, special, trade ~*

P: *~ account, bill, certificate, check, credit, creditor, deadline, declaration, house, letter, liability, line; 3 days after ~; delivery on ~; documents against ~¹; conditions, letter of ~*

ACCESS **n.** entry or approach; opportunity for use

| acces, intrare; drept de
| utilizezare

V: *acquire, allow, authorise, bar, be entitled to, block, claim, control, demand, deny, ensure, facilitate, force, gain, get, give, grant, guarantee, have, improve, insure, limit, lose, make arrangements for, obstruct, obtain, offer, pay for, permit, prevent, provide, reduce, refuse, retain, secure, seek, widen, win ~*

A: *arbitrary, (un)authorised, centralised, complete, computer, difficult, (in)direct, dynamic, early, easy, equal, fast, free, full, greater, (un)limited, immediate, improved, indirect, instant, Internet, (un)limited, market, network, online, open, poor, privileged, public, random, ready, reduced, (un)restricted, secure, speedy, swift, unfettered, universal, unprecedented, vehicle ~*

P: *~ arrangements, authorisation, card, charge, code, control, denial, devices, failure, group, level, list, method, network, number, panel, path, period, permission, point, policy, privileges, protocol, providers, right, road; ~ to data, company's books, information; convenience, equality, lack, rights of ~; control, dispute over ~*

ACCIDENT **n.** **1.** an unexpected and undesirable event, esp. one resulting in damage or harm **2.** lack of intention; chance

| 1. accident
| 2. întâmplare

1. (unfortunate mishap)

V: *avert, avoid, be involved in, be no ~ that, cause, have, meet with, precipitate, prevent, recover from, suffer, survive, witness ~*

V: *~ happened, occurred, took place*

A: *bad, bizarre, car, deadly, dreadful, fatal, freak, happy, hit-and-run, horrible, horrific, industrial, major, minor, motor-vehicle, nasty, nuclear, road, serious, slight, small, terrible, traffic, tragic, unfortunate ~*

P: *~ black spot, investigation, prevention, rate, report, statistics, victim; cause, scene, victim of ~; spate of, toll of ~s*

2. (chance)

¹ D/A Documents against acceptance n.pl. instructions from a shipper to his bank that the documents are attached to a time draft for collection and deliverable to the drawee against his/her acceptance of the draft

A

A: *happy, historical, mere, pure, sheer ~*

P: *by ~; ~ of birth, history*

ACCOMMODATION n. **1.** a place to live, work or stay **2.** money lent for a short time, esp. to meet urgent needs

	1. cazare, găzduire
	2. împrumut pe termen scurt

1. (housing)

V: *arrange for, assign sb to, book, find, get, have, hunt for, let, look for, offer, pay for, provide, rent, request, reserve, search for, secure, seek, supply, take ~*

A: *(in)adequate, affordable, available, basic, bed-and-breakfast, booked, cheap, clean, comfortable, cosy, day-to-day, decent, excellent, (in)expensive, first/high/second-class, free, furnished, good, half/full-board, holiday, hospital, hotel, long/short-term, living, luxury, luxurious, office, overnight, permanent, poor, private, quality, rented, residential, satisfactory, secure, self-catering, shabby, sheltered, sleeping, spacious, staff, (sub)standard, student, suitable, superior, support, temporary, tourist, travel, vacation ~*

P: *~ allowance, bureau, costs, expenses, package; cost, possibility, provision, scarcity, shortage, size of ~*

2. (short-term loan)

A: *bank, short-term ~*

P: *~ bill, broker, endorsement, paper, party*

ACCOUNT n. **1.** a story, report, description, explanation **2.** a detailed record of business dealings between parties who are debtor and creditor, and of the manner in which money is received, held, or spent **3.pl.** a set of accounting records that reflect how much a business owes or it is owed; and after periodical balancing, how much profit has been made **4.** an arrangement with a bank or firm that allows credit for financial and commercial payments **5.** a bill, an invoice

	1. relatare, descriere, explicație, raport, referat
	2. evidența tranzacțiilor între parteneri, înregistrate ca debit și credit
	3. înregistrări contabile
	4. cont al unei firme deschis la o bancă
	5. factură, notă de plată

1. (report)

V: *check, circulate, corroborate, give, obtain, offer, produce, provide, publish, receive, send in, submit, verify, write ~*

V: *~ appeared, is consistent with, circulated, has come in, tallies with*

A: *(in)accurate, authentic, (un)biased, brief, clear, (in)coherent, comprehensive, (un)convincing, detailed, distorted, dramatic, elaborate, exciting, false, fascinating, fictitious, first-hand, frightening, funny, general, impartial, informative, knowledgeable, persuasive, precise, (un)reliable, succinct, true, truthful, vague, verbatim, vivid ~*

2. (transactions record)

V: *balance, charge to sb's ~, check, close, do, file, go through, keep, keep a record of, manage, open, put on sb's ~, settle, square, verify ~*

V: *~ is consistent with, tallies with*

A: *appropriation, brokerage, budget, business, capital, centralised, custodial, custody, expense, financial, income and expenditure, investor's, itemised, nominal, offshore, option, profit and loss, revenue, securities, single, suspense, trading ~*

P: *~s file, manager; payment on ~; statement of ~*

3. (ledger entries)

V: *balance, check, correct, do, endorse, examine, file, go through, inspect, keep a record of,*

identify, pay into, settle, square, take an amount of money out of, verify ~

A: *annual, asset, audited, balanced, bank, blocked, building, business, capital, computerised, conflicting, consolidated, current, discretionary, doubtful, dubious, end-of-year, expense, final, financial, gold, group, interim, ledger, managerial, monthly, nominal, outstanding, overall, (im)personal, prime, quarterly, real, tax ~*

P: *~s clerk, closing, department, file, maintenance, manager, report; ~s payable, receivable; chart, falsification, interpretation, set of ~s*

4. (banking arrangement)

V: *add sth to, close, charge to, credit, draw on, freeze, have, keep, open, overdraw, pay sth into, put sth into, run down, settle ~*

V: *~ is in the red/black, is overdrawn/in credit*

A: *bank, budget, checking, credit, current, deposit, dead, dormant, healthy, illicit, interest-bearing/earning/paying, joint, loan, numbered, overdue, public, savings, zero-balance ~*

P: *~ holder*

5. (bill)

V: *check, pay, prepare, question, receive, render, send in, settle, square ~*

A: *itemised, overdue ~*

ACCOUNTABILITY n. responsibility to sb or for sth

răspundere,
responsabilitate

V: *admit, demand, enhance, ensure, expect, ignore, improve, increase, meet the requirements of, reduce, restore, strengthen, weaken ~*

V: *~ extends beyond, is enforced by, is strengthened by, requires*

A: *auditing, contractual, corporate, customer, democratic, direct, educational, financial, full, government, group, greater, increased, individual, limited, local, managerial, maximum, ministerial, moral, party, parliamentary, peer, personal, policy, political, professional, public, social, strict, supplier, tax ~*

P: *~ procedures; absence, climate, code, degree, element, exercise, form, lack, mechanism, principle, problem, transfer, system, type of ~; ~ for quality of work; need for ~; approach, commitment to ~*

ACCOUNTANT n. sb whose job is to keep and check the financial records of an organisation, or to advise people on income, spending, tax, etc.

contabil

V: *become, consult, employ, work as an ~*

V: *~ audits, deals with, identifies, operates, records, reports*

A: *asset, assistant, certified public, chartered, chief, company, corporate, cost, elusive, fee-earning, financial, forensic, head, junior, management, public, qualified, self-employed, tax, tour ~*

P: *~'s certificate*

ACCOUNTANCY n. the work or profession of an accountant

contabilitate, meseria
de contabil

V: *study, work in ~*

A: *business, chartered, creative, public~*

P: *~ articles, body, books, career, course, degree, fees, firm, group, industry, job, office, practice, profession, rule, services, theory, world; career, degree in ~; principles of ~*

A

ACCOUNTING n. 1. in U.S.A., the same meaning as accountancy in Britain **2.** in Britain, a system of recording the money value of business dealings to enable a concern to see the financial position at any one time

1. contabilitate, meseria de contabil
2. sistem de contabilitate

1. (accountancy)

V: study, work in ~

A: business, creative, false ~

P: ~ area, articles, body, books, business, capabilities, career, charges, committee, course, degree, department, document, fees, file, error, firm, function, group, industry, instructor, irregularities, job, machine, objective, office, practice, profession, profit, rule, scandal, services, team, technicians, theory, tricks, unit, world; career, degree, experience in ~; principles of ~

2. (system of transactions recording)

V: complete, work out ~

A: accruals, acquisition, budgetary, cash, commitment, (current/historic(al)/total)cost, creative, equity, financial, flexible, inflation, insolvency, inventory, investment, management, managerial, public, revenue, separate, uniform ~

P: ~ books, control, cost, cycle, data, deficit, depreciation, entry, equation, expert, exposure, firm, group, information, legislation, manual, method, operation, period, plan, policy, practices, principles, procedure, process, profit, rate of return, ratio, records, regulations, report, rules, service, software, standards, system, technique, trick, year; method of ~

ACCOUNTS PAYABLE n.pl. (esp. U.S.A.) a record of amounts owed by a company to suppliers of goods and services

conturi (de pasiv) de furnizori, clienți – creditori

V: age, bring ~ to zero, generate report on, list as, pay, reduce, settle ~

A: actual, (un)paid, total ~

P: ~ account, accounting, ageing, analysis, balance, clerk, department, entry, financing, item, ledger, payment, settlement, voucher; report, record of ~

ACCOUNTS RECEIVABLE n.pl. (esp. U.S.A.) a record of amounts owed to a company by suppliers of goods and services

conturi (de activ) de furnizori – debitori, clienți și conturi asimilate, creanțe

V: accept, age, buy, collect, dispose of, finance, generate report on, process, tally, value ~

A: doubtful, large, overdue, total ~

P: ~ account, accounting, ageing, analysis, balance, clerk, department, factoring, financing, ledger, loan, risk, turnover; report, sale of ~

ACCRUAL n. 1. a gradual and/or automatic increase **2.** accrued charge; expenses attributable to the current financial period but whose settlement will not be effected until a subsequent financial period **3. pl.** an adjusting amount added to an account at the end of an accounting period to record a sum owed to or by the firm but not yet paid

1. creștere
2. angajament financiar, obligație financiară neonorată
3. conturi de regularizare utilizate în contabilitatea de angajamente

1. (increase)

V: allow for, list as, make ~

A: invoice, overall, planned, (pre)tax ~

P: ~ of capital, benefits, debt, discount, funds, interest, principle, taxes; ~ for pensions

2. (accrued charge)

V: enter in the books as an, list under ~s, prevent ~

P: ~ basis, bond, concept, date, deadline, information, item, method, month, note, posting, principle, rate, scale; ~ of customs/storage charges; day, period of ~

3. (adjusting amounts)

A: receivable ~s

P: ~s accounting, accounts

ACCRUE v. to increase gradually with time | a crește, a spori

accrue amount, cost, points

advantage, benefits, charges, compensation, debts, dollars, gains, health, income, interest, knowledge, losses, penalty, profits, revenues, royalties, savings, wealth, well-being
accrue/s

ACCRUED adj. financially unsettled until a subsequent period; periodically accumulated over time | neonorat (despre un angajament financiar); sporit, extins

accrued benefits, capital, charges, costs, dividends, effects, expenses, guarantee, income, interest, liabilities, rate, revenue

ACCUMULATION n. an accumulated mass; a heap; a pile or quantity formed by successive additions | acumulare

V: constrain, facilitate, guarantee, lead to, maintain, prevent, reduce, safeguard, stimulate, sustain ~

A: continued, credit, extensive, gradual, great, large, low, massive, rapid, slow, steady ~

P: ~ of capital, energy, fortunes, honours, knowledge, power, wealth, work; law, process, rate, scale of ~

ACCURACY n. freedom from mistake or error; conformity to truth or to a standard or model | acuratețe; corectitudine

V: achieve, aim at, assess, check, check sth for, confirm, demand, determine with, dispute, doubt, ensure, establish with, examine, fall away of, guarantee, improve, increase, lead to, limit ~ to, look for, maintain, measure, question, take pride in, test, verify ~

A: absolute, amazing, astounding, commendable, complete, considerable, deadly, factual, great, high, historical, improved, increased, overall, perfect, priceless, reach, reasonable, remarkable required, scientific, scrupulous, strict, sufficient, technical, total, uncanny, unerring ~

P: ~ of data, valuation; improvement, increase in ~: respect for ~; degree, level, standard of ~; with ~

ACHIEVEMENT n. attainment; sth carried out successfully | realizare, împlinire, înfăptuire

V: acclaim, acknowledge, admire, affect, appreciate, assess, belittle, celebrate, congratulate on, destroy, disparage, encourage, exaggerate, give sb credit for, hail, magnify, make light of, make possible, marvel at, praise, raise, recognise, record, sneer at, underestimate, undermine, warrant ~

A: amazing, brilliant, coming, creditable, crowning, dazzling, enduring, enormous, fine, grand, great, high, important, imposing, impressive, intellectual, joint, lasting, laudable,

A

Teodora POPESCU and Mariana TOMA

magnificent, major, memorable, notable, outstanding, phenomenal, remarkable, significant, solid, splendid, stupendous, supreme, tangible, unique, unparalleled, valuable, wonderful, worthy, worthwhile ~

P: ~ level; ~ of one's own making; acknowledgement, bedrock, complexity, hierarchies, lack, level, pinnacle, recognition, record, sense, statement of ~; desire for ~

ACKNOWLEDGEMENT n. **1.** the act or an instance of acknowledging; recognition, acceptance **2.** a letter or message sent to state that sth has been received

		1. recunoaştere, acceptare
		2. confirmare de primire (în scris)

1. (recognition)

V: amount to, demand, express, get, give, grunt, make ~ to sb/sth, make ~ of sth, nod, receive, wave ~

A: appropriate, brief, cautious, continuous, explicit, firm, forthright, formal, full, general, grim, grudging, late, life-long, long-delayed, modest, official, open, personal, political, public, scant, self-deprecating, special, tacit, unfounded, unjust, unwarranted, usual, worldly ~

P: message, grunt, smile of ~

2. (confirmation)

V: ask for, issue, receive, refuse, send, sign ~

A: official, unquestionable, written ~

P: ~ of acceptance, debt, indebtedness, order, payment, receipt; letter of ~

ACQUISITION n. **1.** act of acquiring sth **2.** sth obtained, esp. a company that has been bought or taken over

	1. achiziţionare, dobândire
	2. achiziţie, cumpărare (în special la preluarea unei firme)

1. (acquiring)

V: announce, derive benefits from, finance, fund, look for, negotiate, sustain ~

A: big, data, expensive, knowledge, land, language, large, latest, material goods, major, new, order, original, purchase, recent, significant, splendid, substantial, target, valuable ~

P: ~ commission, cost, data, date, deal, department, effort, expense, fee, field, form, format, list, management, option, period, policy, price, process, reversal, strategy, task, tax; ~ of credentials, data, goods, information, knowledge, riches, territory, title, wealth; ~ in good faith

2. (take-over)

V: announce, complete, derive benefits from, finance, fund, negotiate, pursue, support, sustain ~

V: ~ boosts/enhances earnings, goes ahead

A: asset, attractive, company, competitive, compulsory, corporate, gradual, horizontal, illegal, illicit, improper, indirect, joint, permanent, vertical, target, taxable, tax free ~

P: ~ accounting, agent, agreement, block, check, cost, criteria, deal, debt, plan, price, procedure, process, strategy, tax; ~ of (financial) assets, capital, company, ownership, property, shares, stock

ACTION n. **1.** sth done to achieve a goal; the accomplishment of a thing; the way sth moves or works **2.** legal proceedings in a court

	1. acţiune, realizare
	2. acţiune în instanţă, proces

1. (act)

V: be led into, call for, condemn, condone, contemplate, criticise, decide on, defer, demand, hamper, hinder, incite sb to, inspire, instigate, judge, justify, lead to, leap into, perform, plan, postpone, preclude, prepare for, press for, prevent, put ideas/plans into, recommend, renew, request, require, roll into, rouse sb to, rush into, spur into, start, take, take part in, translate into, undertake ~

A: aggressive, affirmative, appropriate, bold, careless, clumsy, concerted, constant, co-ordinated, corporate, corrective, covert, daring, decisive, defensive, definitive, deliberate, disciplinary, disgraceful, drastic, emergency, energetic, equal opportunity, evasive, exemplary, extreme, fast, foolish, further, generous, hasty, hostile, human, humanitarian, ill-advised, immediate, industrial, imminent, impulsive, incomprehensible, instant, institutional, joint, legitimate, military, past, precipitated, preliminary, (un)premeditated, prompt, purposeful, quick, rapid, rearguard, remedial, resolute, retaliatory, ruthless, sensitive, slow, spontaneous, stern, strenuous, supportive, swift, symbolic, thoughtless, unfortunate, unilateral, unprincipled, unwise, urgent, voluntary, wrong ~

P: ~ group, items, plan; course, freedom, lack, line, man, pattern, plan, programme, timetable of ~; sequence of ~s; demand, grounds, pleas for ~

2. (legal proceedings)

V: avert, avoid, begin, bring, cause, commence, consider, contemplate, continue, defend, dismiss, drop, eschew, face, give evidence in, initiate, is statute barred, pursue, risk, suspend, take threaten, win legal ~

A: civil, court, cross, defensive, disciplinary, expensive, frivolous, legal, libel, plaintiff's, probation, slander, vexatious ~

P: cause, settlement of ~

ACTIVITY n. state of doing sth; any specific action or pursuit | activitate, acțiune

V: ban, be engaged in, be involved in, be mixed up in, boost, cease, curb, discourage, disrupt, expand, go in for, hamper, improve, indulge in, keep an eye on, limit, monitor, prevent, proceed to, pursue, put a stop to, reduce, share, step up, suppress, sustain, take up, wind up ~

V: ~ extends to sth

A: brisk, busy, ceaseless, chief, commercial, competitive, constant, continuous, core, corporate, covert, criminal, daily, detrimental, economic, educational, energetic, enjoyable, entrepreneurial, evening, excessive, frantic, fraudulent, frenetic, goal-directed, group, harmful, high-risk, hectic, illegal, indoor, intense, joint, lawful, leisure, management, manufacturing, mental, nefarious, new, organisational, outdoor, overseas, particular, physical, policy-making, professional, profitable, recreational, reduced, (un)related, research, rewarding, risky, secret, self-indulgent, social, special, sporting, strenuous, subversive, sustained, trading, uncontrolled, underground, unrestrained, unusual, widespread, worthwhile ~

P: area, burst, field, form, flurry, hive, level, line, range, scurry, surge, wave, whirl(wind) of ~; series, variety of ~s; downturn, fall, growth, pick-up, slowdown, upsurge in ~

ACUMEN n. quick insight; the ability to make accurate judgements of people or situations | putere de pătrundere, discernământ, perspicacitate, simțul afacerilor

V: acquire, develop, establish, have, lack, possess, show ~

A: (keen) business, commercial, considerable, executive, financial, fine, great, legal,

A

managerial, mental, political, sharp, social, technical ~

ADDRESS n. **1.** the place where a person lives or an organisation is situated **2.** discourse delivered to an audience | 1. adresă, reședință
2. alocuțiune

1. (residence)

V: arrive at, be located at, change, collect from, confirm, deliver to, mail to, receive, remit to, reply at, send to, take ~

A: above, contact, current, e-mail, forwarding, full, known, last, mailing, new, office, p-mail, personal, postal, private, secret, shipping, short, temporary ~

P: ~ announcement, book, database, label; change of ~

2. (speech)

V: deliver, give ~

A: brief, election, emotional, farewell, final, formal, inaugural, keynote, moving, national, opening, presidential, short, televised ~

ADMINISTRATION n. the management, control and direction of a business or organisation | conducere, administrare,
gestiune a unei firme

V: be in charge of, be responsible for, streamline, take over, tighten up, work in ~

A: bureaucratic, central, city, college, day-to-day, (in)efficient, energetic, financial, government, justice, labour, legal, manpower, materials, office, overall, personnel, public, poor, regional, routine, school, secretarial, site, social, smooth, successful, trust, university ~

P: ~ charges, consultant, costs, department, effort, expenses, official, order, papers, secretary, union; ~ of assets, estate, inventory, justice, property, securities; ~ by sb; board, cost of ~

ADMINISTRATOR n. sb who has the power to control, direct or manage a business or other organisation | administrator, gestionar

V: appoint, enable, select, serve as ~

A: able, bad, city, clever, college, competent, database, dedicated, efficient, experienced, financial, former, hard-headed, insolvency, level-headed, network, part-time, poor, project, public, security, senior, skilful, system, tax, temporary, union, university, wise ~

ADMISSION n. **1.** the act or process of admitting; the state or privilege of being admitted **2.** the granting of an argument or position not fully proved; acknowledgment that a fact or statement is true | 1. admitere
2. recunoaștere

1 (entry)

V: apply for, approve, ban, demand, deny, forbid, force, gain, give, grant, need, refuse, request ~

A: early, emergency, free, full, immediate, (un)restricted, temporary ~

P: ~ charge, criterion, discount, fee, practice, price, procedure, rule; requirements for ~

2. (confession)

V: come out with, force, make, wring an ~ from sb

A: candid, embarrassing, frank, full, humiliating, misleading, painful, partial, ready, reluctant, revealing, tacit ~

P: ~ of defeat, error, failure

ADVANCE n. **1.** an act of going forward **2.** progress **3.** a payment | 1. înaintare, avans(are)

made before due time **4. a loan**

2. progres, descoperire
3. plată în avans
4. împrumut

1. (an act of going forward)

V: *accelerate, achieve, block, check, delay, facilitate, further, halt, hamper, hold back/up, impede, keep back, make, oppose, prevent, repel, report, resist, slow down, spearhead, speed up* ~

V: ~ *gathered momentum, lost impetus, met with setbacks, slowed down, speeded up*

A: *breathhtaking, brutal, dramatic, engulfing, exhilarating, great, inevitable, rapid, relentless, remarkable, significant, slow, steady, sudden, swift, unimpeded* ~

2. (progress)

V: *achieve, curse, defend, make, mark, reject, welcome* ~

A: *astonishing, economic, genuine, giant, gradual, latest, major, new, real, research, revolutionary, scientific, significant, small, technical, technological* ~

P: ~ *in access to justice, automation, communications*

3. (payment made before due time)

V: *accept, make, pay, put in, receive, refund* ~

A: *cash, late* ~

P: ~ *billing scheme, compensation, corporation tax, interest, payment, purchasing, royalties, sales*

4. (loan)

V: *accept, demand, get, make, offer, pay off, reject, secure* ~

A: *additional, hefty, large, overdue* ~

P: *demand for* ~

ADVANTAGE n. a favourable circumstance; benefit, profit | avantaj; profit

V: *achieve, balance, be at an, bring, confer, counteract, derive, develop, draw, enjoy, erode, exploit, gain, get, give, have, hold, keep, leave sb at, offer, outweigh, overlook, reap, retain, secure, seize, take (full) of, turn sth into, use sth to sb' (best), waste, work to sb's, wring* ~

A: *added, additional, big, clear, commercial, comparative, competitive, considerable, decent, decided, decisive, definite, distinct, dubious, economic, educational, electoral, enormous, extra, financial, full, great, huge, important, key, lasting, main, major, market, material, mutual, natural, obvious, overwhelming, particular, personal, positive, practical, price, real, significant, slender, special, superb, tax, technical, technological, territorial, time zone, unfair, unjustified* ~

P: *to sb / sth 's best* ~; ~ *over competition, competitors*; ~ *in business*

ADVERTISE v. making public a product, a service, a job vacancy, an event, etc.; publicly announce availability or need | a face reclamă, a face un anunț publicitar

advertise a company, cigarettes, a product, an available post, job vacancies, service, wares

advertise for sb/sth
advertise heavily, locally, nationally, widely

ADVERTISEMENT n. public announcement in a newspaper, or on the radio, television or Internet advertising products, vacancies, or certain events (abbrev. ad) | anunț publicitar, reclamă

V: *agree to, answer to, appear in, back, ban, charge for, conceive, control, create, devise, display, draft, fund, insert, issue limit, monitor, place, produce, put* ~ *in (newspaper,*

- magazine, etc.), react to, read, refer to, reply to, respond to, restrict, rule out, run, screen, see, select, show, stop, take out, write, expose sb to, tailor ~
- V: ~ appeared, aroused great wrath, describes, disagrees with, drew sb's attention, features, inflates the market, lists, mentions, spearheads sth
- A: alternative, classified, controversial, conventional, co-operative, costly, coupon, disagreeable, discrete, display, effective, eye-catching, free, front-page, full-page, good, hard-hitting, illustrated, inflatable, Internet, investment, job, large, launch, local, misleading, movie, offending, national, newspaper, political, poor, real estate, reminder, repeat, single, small, spot, straightforward, successful, television (TV), walking, widely acclaimed ~
- P: ~ broker, canvasser, column, contents, manager, positioning, rating, spending; an ~ for sb/ sth; draft, format, size of ~; (TV, radio) pause for ~s; in answer/reply/response to ~; with regard/reference to ~

ADVERTISING n. way of increasing consumer demand by bringing | publicitate, reclamă
the product to the attention of the public

V: advise on, be trained in, depend on, increase, reconsider, rely on, specialise in, spend on, stop, study, use ~

V: ~ was hit hard by the recession

A: brief, classified, combative, commercial, comparative, constructive, consumer, controversial, conventional, corporate, counter-cyclical, creative, declining, direct mail, effective, excessive, exterior transit, global, graphic, informative, innovative, institutional, in-your-face, ironic, local, material, nation-wide, national, offensive, outrageous, outstanding, paid, persuasive, point-of-sale, prestige, printed, product, promotional, provocative, radical, sensational, subliminal, successful, sustained, television, transportation, up-to-date, word-of-mouth ~

P: ~ account, activity, agency, agent, allowance, analysis, appeal, approach, art, audience, brochure, budget, bureau, campaign, canvasser, channel, circular, column, consultant, contract, copy, costs, customer, department, director, directory, discount, display, drive, effect, effectiveness, effort, executive, expenditure, expense, expert, film, function, group idea, industry, injury, insert, journal, label, leaflet, letter, mail, man, manager, mass-media, material, medium, message, needs, network, people, plan, product, policy, professional, readership, requirements, revenue, space, spending, staff, strategy, support, time, trade; rebound in ~; forms of ~; ban on ~

ADVERTISING CAMPAIGN n. advertising operations spread over a | campanie publicitară
given length of time and over a fixed range of media, with the
object of influencing the consumers

V: begin, be involved in, carry out, conduct, coordinate, embark on, initiate, launch, lead, mastermind, maintain, manage, mount, organise, pay for, plan, run, spend on, start, take part in, wage ~

V: ~ aims at, concentrates on, targets students

A: comprehensive, corporate, extensive, false, full-scale, global, hard-hitting, in-your-face, intensive, large, massive, misleading, modest, national, official, public, television, nation-wide, successful ~

P: ~ on cosmetics

ADVICE n. 1. information given to sb, esp. by an expert, so that | 1. sfat

they know what to do and can make the right decision **2. a** | 2. înștiințare
 document giving sb details about a sale or purchase; **a**
 document giving information

1. (helpful information)

V: accept, act on sb', adopt, appreciate, ask (for), avail oneself of, bend sb's ear for, benefit from, defy, disregard, follow, get, give, go against, heed, ignore look for, need, offer, profit from, provide, receive, refuse, reject, seek, spurn, sweep aside, take, tender, thank for, welcome ~

A: astute, badly needed, blunt, career, cautious, clear, considered, deficient, detailed, dispassionate, excellent, expert, financial, further, helpful, immediate, impartial, incorrect, invaluable, legal, little, official, practical, professional, prudent, reliable, sensible, sound, straight, unbiased, unequivocal, unsolicited, urgent, useful, valuable, valued, wise, wrong ~

P: piece, word of ~

2. (document)

V: receive, send ~

P: credit ~; ~ of delivery, dispatch; receipt, letter of ~

ADVISER n. a person who advises, esp. one appointed to do so and | consilier, sfătuitor
 regularly consulted

V: act as, appoint as, confirm as, consult, fire, hire, search for, serve as, work as ~

A: business, careers, cautious, clear-headed, close, economic, environmental, experienced, financial, former, government, impartial, independent, insurance, key, lead, legal, medical, official, outside, policy, political, public relations, realistic, statutory, technical, trusted, trustworthy, unbiased ~

P: ~'s role, suitability; appointment, job as ~

AFFAIR n. 1. a concern, a business, a matter to be attended to **2. a** | 1. problemă de rezolvat
 noteworthy thing or event **3. pl. a.** ordinary pursuits of life **b.** | 2. eveniment remarcabil
 business dealings **c.** public matters | 3.a) treburi, chestiuni
 cotidiene b) afaceri,
 tranzacții c) chestiuni
 publice

1. (a matter to be attended to)

V: attend to, conclude, conduct, end, handle, neglect ~

A: local, public, social ~

2. (a noteworthy thing or event)

V: admit to, analyse, commentate on, conceal, deny, disclose, discuss, investigate, learn about, reveal ~

A: alleged, embarrassing, gala, intriguing, lavish, low-key, noisy, publicised, puzzling, somber, sorry, strange, tawdry, tense ~

3a. (ordinary pursuits of life)

V: meddle in, pry into ~s

A: casual, disgraceful, every day, family, mundane, routine, social ~s

3b. (business dealings)

V: arrange, attend to, be in charge of, conduct, control, deal with, dedicate oneself to, handle, interfere into, look after, lose control of, make a mess of, manage, neglect, organise, oversee, put efforts into, run, sort out, take charge of, wind up ~s

A: administrative, business, commercial, consumer, corporate, economic, financial ~s

P: man, management, stage, statement of ~; responsibility over ~s

3c. (public matters)

V: attend to, conduct, control, dedicate oneself to, handle, run ~s

A: civic, community, current, domestic, environmental, external, foreign, global, governmental, home, internal, international, legal, national, political, public, social, state, world ~s

AGENCY n. 1. a business which represents one group of people when dealing with another group **2.** a relationship between an agent and a principal in which the agent acts for and represents the principal on the basis of the principal's instructions.

1. agenție
2. (relație de afaceri de) intermediere, reprezentanță

1. (business)

V: act through, apply to, be in charge of, form, found, join, launch, manage, register with, run, set up, work for ~

A: advertising, collection, credit-rating, dating, development, estate, fledgling, global, independent, international, large, mercantile, news, overseas, press, recruitment, rival, travel ~

P: ~ listing, spokesman, staff

2. (agent-principal relation)

V: accept, act on an ~ basis, give, grant, handle a (sole), offer, take up ~

A: actual, apparent, exclusive, express, general implied, ostensible, sole, special, universal~

P: ~ agreement, commission, contract, costs, fee, status, system; ~ by estoppel², coupled with an interest

AGENDA n. list of matters to be discussed or decided at a meeting; a series of things to be done

ordine de zi (la o ședință); chestiuni de rezolvat

V: abandon, add issues/items to, adopt, agree on, amend, appear on, approve, be off, catch up with, compile, devise, discuss, draft, draw up, decide on, exclude from, fix, formulate, get halfway through, go along with, go through, have, include on, place sth at the end of, produce, provide, publish, pursue, put sth on, put sth at the top of, rattle through, remove sth from, review, rule off, set, settle, stick to, vote on, write ~

V: ~ calls for, includes, lists

A: attached, clear, clear-cut, common, domestic, enclosed, filled, final, (in)formal, full, hidden, international, foreign-policy, legislative, open, meeting, national, next week's, political, provisional, strategic, secret, tricky, world ~

P: ~ issue, item, maker; draft, description, details of ~; item, topic on ~

AGENT n. a person representing another in business

agent, reprezentant, mandatar

V: act as, appoint, authorise as, contact, employ, have, look for, require, serve as, work as ~

A: authorised, buying, commercial, customs, employment, estate, exclusive, government, house, independent, insurance, literary, marketing, press, procurement, publicity, purchasing, (fully-)qualified, reliable, retail, sales, selling, shipping, successful, travel ~

P: ~'s commission

² *estoppel n.* rule of evidence which prevents a person from saying that a formal statement which he had made earlier is untrue, or from claiming that facts which he formerly said were true are untrue.

AGREEMENT n. **1.** the reaching or sharing of the same opinion; consensus **2.** a verbal or written contract or arrangement by two or more persons or organisations, sometimes enforceable by law

	1. înțelegere, acord, consens
	2. contract scris sau înțelegere verbală

1. (consensus)

V: abide by, act in ~ with, arrive at, be in full/total ~ with, break, by-pass, carry out, come to, conclude, confirm, convey, demand, express, go back on, hammer out, have sb's, honour, ignore, indicate, lead to, make, reach, reject, remain committed to, respect, seek, show, sort out, undermine, uphold, withhold, work out ~

V: ~ holds good, is in force, is out-of-date, is valid

A: advantageous, amicable, awkward, beneficial, bilateral, binding, broad, commercial, complete, complicated, convenient, crucial, equitable, fair, fair-trade, firm, (in)formal, full, general, gentleman's, industrial, lasting, mutual, official, price, private, profitable, ready, reciprocal, solemn, standing, standstill, tacit, tentative, timely, threshold, total, unanimous, verbal, wise, workable, written ~

P: acceptance, areas, draft, expression, letter, record, terms of ~; stumbling block to ~

2. (contract)

V: abide by, approve, breach, break, by-pass, cancel, circumvent, conclude, contract out of, discuss, draw up, endorse, enforce, enter into, extend, get out of, (dis)honour, implement, negotiate, ratify, remain committed to, compromise, renege on, renew, respect, revise, revoke, scrap, secure, sign, terminate, undermine, violate, view, withhold ~

V: ~ comes into force/effect, engenders, expires, holds good, is in force, is null and void, is out of date, is valid, provides for sth, runs out, states sth, takes effect, terminates, will be superseded

A: advantageous, amicable, beneficial, bilateral, binding, commercial, complete, contractual, convenient, draft, equitable, fair, firm, (in)formal, general, industrial, lease, legally-binding, licensing, liquidity, loan, merger, mortgage, mutual, new, nondisclosure, official, preliminary, profitable, provisional, reciprocal, (re)purchase, solemn, (free) trade, verbal, wise, written ~

P: ~ of sale; acceptance, breach, details, draft, obligations, non-performance, record, revision, terms of ~

AID n. help, esp. to a person, organisation or country in difficulty | ajutor, asistență

V: allocate, appeal for, award, be in need of, bring, call for, channel, come to sb's, cut (off), deliver, demand, depend on, discontinue, distribute, enlist, extend, get, give, grant, halt, offer, lend, maintain, misappropriate, need, organise, procure, promise, provide, reduce, refuse, rely on, resume, rush to sb's, send, seek, stop, summon, suspend, withdraw, withhold ~

A: covert, development, (in)direct, disaster, economic, effective, emergency, essential, external, financial, first, foreign, food, generous, government, housing, humanitarian, immediate, international, invaluable, legal, massive, medical, mutual, overseas, pecuniary, regional, state, substantial, Third World, unemployment, unsolicited ~

P: ~ agency, agreement, donor, fund, kit, loan, organisation, package, payments, programme, scheme, supplies, system; absence, extension, granting, withdrawal of ~; grant-in-~

AIM n. the object to be attained; intention or purpose | obiectiv; scop, intenție

V: accomplish, achieve, be successful in, endorse, express, fail in, fall short of, fulfil, further, have, lower, pursue, reach, secure, serve, set oneself, state, strive towards, succeed in,

A

take (careful/direct), work for/towards ~

V: ~s coincide, collide, conflict, converge, match, overlap

A: ambitious, apparent, avowed, basic, broad, chief, clear, common, conscious, declared, deliberate, eventual, explicit, express, expressed, indirect, distant, eventual, far-reaching, final, first, fundamental, further, general, high, hopeless, immediate, implicit, implied, initial, intermediate, joint, key, legitimate, long/short-term, main, noble, overall, overriding, overwhelming, policy, political, prime, primary, principal, real, recognised, secret, sole, specific, stated, strategic, true, ultimate, underlying, useful, war, worthy ~

P: with the ~ of

ALLEGATION n. a positive assertion; a statement by a party to a legal action of what the party undertakes to prove | afirmație, declarație; acuzație

V: abandon, admit, answer, be at the centre of, challenge, change, come out with, confirm, contest, corroborate, counter, deal with, defend oneself against, deny, disclose, discount, dismiss, disprove, dispute, drop, examine, fabricate, give rise to, handle, investigate, justify, lead to, look into, make, make inquires into, prevent, prompt, protect from, probe, prove, provoke, publish, put forward, raise, react to, receive, refute, reject, report, resist, respond to, retract, spread, submit, substantiate, support, withdraw ~

V: ~ attempts to, becomes formal, contains, is against, may lead to, provides

A: actual, baseless, common, corruption, credible, crude, damaging, defamatory, dreadful, false, forgery, fraud, fresh, further, good faith, grave, harmful, ill-founded, irresponsible, leak, longstanding, malicious, new, precise, (un)proven, scandalous, serious, spurious, unproven, (un)true, unfounded, unsubstantiated, valid, well-founded, wicked, widespread, wild, written ~

P: ~ of breaches, disgraceful conduct, discrimination, dishonesty, ill-treatment, non-compliance with sth, partiality, professional/research/scientific misconduct; reliability, subject of ~; ~ about/concerning/against sb/sth

ALLIANCE n. a bond or connection between families, states, parties, or individuals | alianță

V: announce, be driven into, break, build, (up), cement, create, develop, dissolve, enter into, establish, expand, forge, form, have, hold together, join, maintain, seek, set up, sever, strengthen, strike up, support

V: ~ broke down, collapsed, foundered, remains in force, resulted from, still holds

A: broad, close, defensive, dubious, electoral, flourishing, (in)formal, fragile, global, grand, loose, new, (un)official, old, opposition, political, powerful, shifting, strategic, strong, tactical, temporary, traditional, transatlantic, uneasy, unhappy, unholy, unlikely, Western, working ~

P: ~ charges, rules; ally, force in the ~; ~ of convenience

ALLOCATE v. to set sth aside for a particular purpose; to share or give sth | a aloca, a rezerva; a împărți

allocate accommodation, an amount, assets, authority, benefits, blame, budgets, capital, control, costs, duties, energy, food, foreign exchange, funds, goods, jobs, land, money, period, power, priorities, property, punishment, resources, responsibility, rights, tasks, time, titles, service, shares, social roles, tasks, work

allocate equitably, fairly

ALLOCATION n. 1. the setting aside of a thing, money, etc. for a | 1. alocare (de fonduri)

specific purpose **2.** the dividing-up of total cost into the separate kinds of costs of which it is made up, and then the charging of these separate costs

2. repartizarea costurilor

1. (distribution)

V: accept, receive, start ~

A: additional, advertising, amount, appropriate, asset, bonus, budget, business, capital, cost, debit, differential, dynamic, (in)efficient, entire, expense, internal, just, land, loss, maximum, overall, personnel, resource, role, space ~

P: ~ arrangements, bonus, ledger scheme, policy; ~ of assets, budget, capital, contracts, duties, finance, funds, income, jobs, money, posts, public authority, resources, responsibilities, shares, staffing, taxes

2. (cost allotment)

A: asset, budget, cost(ing), overhead ~

P: ~ of costs, overheads

ALLOWANCE n. money given out regularly to an employee for business expenses, such as for travel, entertainment, motor-car mileage, and subsistence

indemnizație, spor salarial, diurnă, ajutor bănesc

V: ask for, claim, demand, draw, get, give, grant, make, offer, pay, provide, receive, reduce, refuse, reimburse, squander, stop, use (up) ~

A: accommodation, additional, advertising, age, annual, attendance, basic, car, capital (gains tax), cash, charitable, child, Christmas, clothing, commuting, compensation, contingency, daily, depreciation, disability, disablement, disturbance, employment, extra, family, fixed, food, funeral, generous, handicap, hardship, housekeeping, housing, income, meagre, mileage, miserly, mobility, monthly, personal, petty, regular, relocation, settling-in, small, special, substantial, taxable, travel, vacation, (in)valid, weekly ~

P: ~ beneficiary, payment; level, proportion of ~

AMENITIES n.pl. things that make you comfortable and at ease

facilități, confort

V: add, expect, improve, offer, pay for, provide, upgrade, vary in, wreck ~

V: ~ include, provide

A: additional, affordable, airport, appropriate, available, basic, complete, employees', fine, good, guestroom, hotel, indoor, local, luxury, modern, outdoor, outstanding, recreational, resort, various, workplace, world-class ~

P: ~ management; full array, lack, range of ~

AMORTISATION n. reducing a debt by making payments against the principal balance in instalments or regular transfers; the writing off the cost of an asset over a period of time in a statement of accounts

amortizare;
înregistrarea amortizării
în contabilitate

V: accelerate, calculate ~

A: annual, external, internal, loan, mortgage, negative ~

P: ~ adjustment, amount, arrangement, calculation, cancellation, charge, code, control, costs, deduction, discount, field, forecast, fund, instalment, method, payment, period, rate, reserve, schedule, terms, value; ~ of costs, debts, investment, hidden/undisclosed reserves, a loan, premium

AMOUNT n. a quantity, a sum, considered as a total

cantitate, sumă totală

V: add to, allocate, bring down/forward, carry down/forward, calculate, charge, claim,

A

cover, credit with, debit (an account) with, deduct from, deposit, determine, double, draw on sb for, estimate, forward, gain, guarantee, increase, insure, maximise, measure, overdraw, owe, pay, provide, reckon, recover, reduce, refund, reimburse, remit, remove, rise in, settle, spend, state, stipulate ~

V: ~ decreased, diminished, fell, grew, increased, remained steady

A: additional, (in)adequate, amazing, appreciable, available, average, budgeted, considerable, constant, disproportionate, due, enormous, equivalent, exact, excess, fixed, full, great, huge, incredible, invoice, large, (un)limited, massive, maximum, minimum, moderate, modest, negligible, net, outstanding, overall, reasonable, severance, small, specific, specified, substantial, (in)sufficient, surprising, stated, taxable, token, tremendous, total, typical, unpaid, vast ~

P: ~ above par value; ~ paid on account/in advance; ~ of annuity, business, confusion, control, food, information, money, material, people, time, (paper)work; high/highest, small/smallest in ~; in the right ~; in one ~; by a considerable ~; subtraction of ~

ANALYSIS n. a close, detailed examination or report

analiză, studiu,
examinare

V: agree with, appreciate, carry out, complete, defy, do, embark on, handle, indulge in, invalidate, make, offer, present, produce, provide, request, resist, restrict ~ to, send, supervise, undertake, use ~

V: ~ confirms, demonstrates, is based on, shows, suggests

A: accounting, annual, authoritative, basic, (un)biased, broad, careful, close, confidential, (benefit)-cost, critical, customer profile, data, detailed, economic, efficiency, expert, final, financial, foregoing, genuine, harsh, illuminating, impartial, in-depth, informal, job, logical, market, misleading, needs, objective, painstaking, penetrating, perceptive, precise, preliminary, problem, profound, qualitative, quantitative, rational, rigorous, rough, sales, scholarly, simple, situation, sober, sophisticated, statistical, systematic, tentative, thorough, thought-provoking, tough, wide-ranging ~

P: ~ book, paper, programme; ~ of expenses; certificate of ~

ANNOUNCEMENT n. sth announced publicly; written or printed notice

anunț; notificare

V: broadcast, catch, compose, delay, display, draft, greet, insert, issue, make, miss, notice, place ~ in, print, publicise, publish, put up, receive, send, watch for ~

V: ~ describes, is bound to, lists

A: arcane, brief, death, disaster, (un)expected, final, firm, formal, general, important, initial, job-cuts, last-minute, late, long-awaited, official, preliminary, printed, public, rash, special, written ~

P: ~ date, effect; ~ of decision, judgement, marriage, new products, opinion, sale; in response to ~

ANNUAL GENERAL MEETING (AGM) n. yearly meeting of the members, shareholders and directors of a company

Adunarea Generală a
Acționarilor (AGA)

V: attend, be present at, cancel, chair, close, conduct, disrupt, hold, open ~

V: ~ brought together, is held, takes place

P: ~ documents, members, minutes, report; notice, proceedings of ~

ANNUITY n. an amount of money paid to sb yearly; an insurance contract or pension that pays sb a sum of money regularly for life, usu. in return for a large payment

rentă; rentă viageră

V: buy, get, grant, hold, issue, live off an, lose, offer, opt for, purchase, raise, receive, sell, settle ~ on sb